

St Agnes' Parish

Core Procedures for working with children/young people

The parish of St Agnes undertakes to have the following in place:

- Signed parental consent for each young person.
- Appropriate supervision ratios of adults to young people while maintaining the practice of ensuring that no young person is left alone with an adult.
- A code of conduct for all adult leaders & young people
- That notification will be given to all parish groups of the need to have procedures in place to ensure the protection of all children and young people for all trips including day trips.
- Adequate record keeping processes including:
 - Participant forms
 - Incident /Accident Report forms
 - Medical information and treatment permission as appropriate for all young people
 - Contact information for parents/guardians
 - Programme /attendance records
 - Volunteer Application forms
 - Declaration Forms for all adult leaders
 - Volunteer training records